



**SAIGON – HANOI
COMMERCIAL JS BANK**

SOCIALIST REPUBLIC OF VIETNAM

Independence - Freedom - Happiness

Hanoi, 2024

No.: /TTr-HDQT

REPORT

**Re: Approval of amending the Charter and a number of internal documents of
Saigon – Hanoi Commercial Joint Stock Bank**

To: GENERAL MEETING OF SHAREHOLDERS

- Pursuant to the Law on Credit Institutions No. 47/2010/QH12 dated June 16, 2010; Law amending and supplementing a number of articles of the Law on Credit Institutions No. 17/2017/QH14 dated November 20, 2017 and guiding documents;
- Pursuant to Enterprise Law No. 59/2020/QH14 dated June 17, 2020;
- Pursuant to Securities Law No. 54/2019/QH14 dated November 26, 2019 and guiding documents;
- Pursuant to Decree 155/2020/ND-CP December 31, 2020 on detailed regulations implementing a number of articles of the Securities Law;
- Pursuant to relevant legal regulations;
- Pursuant to the current Charter of Saigon - Hanoi Commercial Joint Stock Bank;
- Based on the practical operational needs of Saigon - Hanoi Commercial Joint Stock Bank;
- Pursuant to the BOD Meeting Minute No./BBH-HDQT and BOD Resolution approving documents to be submitted to the 2024 Annual General Meeting of Shareholders,

SHB Board of Directors respectfully submits to the General Meeting of Shareholders to approve the amendment of the Charter and a number of internal documents of Saigon - Hanoi Commercial Joint Stock Bank as follows:

The current Charter and a number of internal documents of Saigon - Hanoi Commercial Joint Stock Bank (SHB) have been approved by the General Meeting of

Shareholders in previous sessions. On January 18, 2024, the National Assembly passed the Law on Credit Institutions 2024 and will take effect from July 1, 2024. The 2024 Law on Credit Institutions will have an impact on the governance and operations of credit institutions in general and SHB in particular. From the above basis and in accordance with SHB's business practices, the Board of Directors respectfully submits to the General Meeting of Shareholders:

1. To approve the amendments and supplements to SHB's Charter, Internal Regulations on Administration of Saigon - Hanoi Joint Stock Commercial Bank, Regulations on Organization and Operation of the Board of Directors and Regulations on Organization and Operation of the Supervisory Board (*details of amendments and supplements are to the attached Annexes*).
2. To authorize and assign the Board of Directors to decide, complete and issue amendments and supplements to SHB Charter, Regulations on Organization and Operation of the Board of Directors, Internal Regulations on Bank Administration of Saigon - Hanoi Joint Stock Commercial Bank including supplementing, clarifying and proactively amending the contents, adjusting the order of Articles/Clauses/Points to comply with the provisions of law; and make reports to the State Bank and other relevant State agencies.
3. To authorize and assign the Supervisory Board to decide, complete and promulgate amendments and supplements to the Regulations on Organization and Operation of the Supervisory Board, including supplementing, clarifying and proactively amending content, adjusting the order of Articles/Clauses/Points to comply with the provisions of law; and make reports to the State Bank of Vietnam and other relevant State agencies
4. To authorize and assign the Board of Directors and Supervisory Board to review, amend and supplement other relevant internal regulations of SHB in accordance with the Charter and Internal Regulations mentioned above.

The Board of Directors respectfully submits to the General Meeting of Shareholders for consideration and approval!

**PP. BOARD OF DIRECTORS
CHAIRMAN OF THE BOARD**